

Simply Elegant Salon

There is beauty in simplicity

Wedding Hair and/or Makeup Contract

INFORMATION:

Wedding Date: _____

Bride/Groom Name: _____

Address: _____

Phone Number: _____

Email: _____

Photographer's Name, Email Address, Website:

Day of Coordinator/Planner's Name, Email Address, Phone Number

Hashtag for wedding: # _____

(Be sure to tag when posting @simply.elegant.122)

WEDDING DAY INFORMATION:

Desired Finish Time: _____

(Please allow time for photographs, getting dressed and driving)

Location Name and Address Where Services Will Take Place:

Name and Services: (Please indicate Up Style, Blow Out, Traditional Makeup, Airbrush Makeup and Lashes)

Bride: _____

Mother(s): _____

Bridesmaid(s): _____

Junior Bridesmaid(s): _____

Flower Girl(s): (Please List Ages) _____

Other(s): _____

CONTRACT DETAIL AND FEE:

- A signed contract is required for all weddings to secure the desired wedding date.
- A **non-refundable** deposit is due to hold the desired wedding day. There will be a deposit fee of \$100 for hair services (with or without makeup). There will be a deposit fee of \$50 for makeup services only. The fee will be applied to the bride's services the day of the wedding. Deposits can be made by cash, Venmo, Zelle or credit card.
- Contract and deposit are due within **14 DAYS** of being issued. If a contract is not received within the 14 days, it is possible for another wedding to be booked on the desired date. Contracts can be emailed, mailed, or dropped off at the salon.
- All contracts require a credit card to be kept on file in the event of a cancellation or breach of contract.
- A completed contract will confirm and commit the bride/bridal party to pay in full on the wedding day for each service listed on contract.

INITIAL: _____

TRIAL APPOINTMENT:

- A hair trial appointment is always recommended for the bride but not required.
- Hair Trial Fee: \$75. 90 minutes.
- Makeup Trial Fee: Airbrush \$60, Traditional \$50. 45-60 minutes.
- We recommend scheduling trial appointments **AT LEAST** 30 days prior to the wedding day, if not sooner. Based on availability, the actual appointment may be up to 2 weeks before the wedding day.
- The bride is responsible for scheduling all trial appointments.
- All trial appointments will take place at Simply Elegant Salon

INITIAL: _____

WEDDING DAY LOGISTICS:

- To ensure completion of all services in the contracted amount of time, a schedule of services and times will be provided by Simply Elegant Salon. Service(s) will run on a 30-45 minute schedule per service.
- Bridal party **MUST** be present and on time. If the bridal party is not on time or prepared, all services scheduled may not be completed in the allotted time. For all services scheduled and not completed, the credit card on file will be charged.
- The first scheduled appointment **MUST** be present and prepared to start at least 15 minutes before scheduled time.
- We require all up-style services (unless scheduled for a blowout or other service) to have hair **CLEAN** and **DRY** before appointment start time, in order to keep on schedule. Up-styles services **WILL NOT** allow time for blow drying wet hair. If such a case arises and time permits, a fee will apply to blow dry. If no time permits, the service will be forfeited and the charge for up-style will still apply.
- Button down, zippered, or loose fitting shirts are recommended to ensure hair stays intact when changing.

INITIAL: _____

CANCELLATION POLICY:

- If you must cancel, a cancellation may be taken **NO LATER** than 60 days before the contracted wedding date.
- In the event of a cancellation without a 60 day notice, the bride/bridal party will be responsible for **ALL** services listed on the signed contract and card on file **WILL** be charged.

INITIAL: _____

TRAVEL FEES:

- Distances up to 10 miles from Simply Elegant Salon in Saint Charles will require a \$30 per artist travel fee. 11-20 miles require a \$40 per artist travel fee. 20+ miles require a \$50+ per artist travel fee.
- Bride is responsible for parking fees and/or any hotel accommodations the stylists/artists may encounter on wedding day at designated location.

INITIAL: _____

“I, _____ (print name) understand and agree to all the terms and conditions stated in the above contract. I grant my permission to Simply Elegant Salon to use any photos or names in any print, websites, social media, or marketing materials.”

Credit Card info: Credit Card # _____
Exp Date: _____ CVV# _____ Billing Zip Code _____

“I, _____ (print name) authorize Simply Elegant Salon to process my credit card on file, in the event of a cancellation less than 60 days before my contracted wedding date, and/or breach of contract. (running late, parking fees, etc.)

** Please initial if you would like to use the card on file for your deposit. **INITIAL:** _____

Bride Signature: _____

Date: _____

Stylist Signature: _____

Date: _____

Please feel free to contact Simply Elegant Salon with any questions you may have.

Simply Elegant Salon

Allyssa Rosalez - Owner - Stylist - Make Up

157 South Tyler Road Ste.122
Saint Charles, IL 60175
630-935-0634